

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
SEPTEMBER 23, 2008 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:00 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

Donna Urban, President-present	<i>(Education Committee)</i>
Richard Ritter, V-President-present	<i>(Finance Committee)</i>
Diane M. Brownfield-present	<i>(Education / Community &amp; Student Relations Committees)</i>
J. Neil Campbell-present	<i>(Finance &amp; Operations Committees)</i>
Donald R. Holt, Jr. -present	<i>(Finance Committee)</i>
Paul L. Johnson-present	<i>(Operations Committee)</i>
Laurie C. Knecht-absent	<i>(Operations Committee)</i>
Robert M. Knecht -present	<i>(Education / Community &amp; Student Relations Committees)</i>
Richard A. Saha, Sr.-present	<i>(Community &amp; Student Relations Committee)</i>

**Student Representatives:**

Julia Ward, Sr. Class Representative - present  
Nicholas Sikoutris, Jr. Class Representative - present

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Additions:*

- 2. M. Attendance at PSBA Conference – Diane Brownfield  
Presentation by the East Fallowfield Elementary School – Dr. Orysia Stanko, Principal

*Modifications:*

- 2. J. Superintendent’s Contract Addendum No. 3
- 4. A. Awarding of Furniture, Furnishings & Equipment for C.A.S.H.  
- Contract No. 4-Exercise Equipment

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the August 26, 2008 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes August 26, 2008  Approved  Vote: 8-0-0
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Motion: Diane Brownfield                      Second: Richard Saha                      Vote: 8-0-0

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

*None*

**EXECUTIVE SESSION**

An Executive Session was held on Tuesday, September 23, 2008 from 6:00 – 6:45 p.m. for legal and personnel reasons.

**SUPERINTENDENT’S REPORT**

The Superintendent’s Report was provided by Richard Como.

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
October 14, 2008	6:00 PM	All Committee Meetings	9/10 Center Auditorium
October 28, 2008	7:00 PM	School Board Meeting	9/10 Center Auditorium

**BOARD PRESIDENT’S REPORT**

Presentation by the Gordon Education Center – Chamise Taylor, *Principal*  
Presentation by the East Fallowfield Elementary School – Dr. Orysia Stanko, *Principal*

**SPECIAL REPORTS**

**STUDENT REPRESENTATIVE’S REPORT**

The Student Representative’s Report was provided by Julia Ward.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**1. CONSENT AGENDA (School Board President)**

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

*Items to be removed from Consent Agenda:*

- 2. J. Superintendent’s Contract Addendum No. 3
- 5. G. Review of Revised Policy 231–Social Events & Class Trips–1<sup>st</sup> Reading

Motion: Diane Brownfield                      Second: Richard Saha                      Vote: 7-0-1

<p>Consent Agenda  Approved  Vote: 7-0-1  Abstained: R. Knecht</p>
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**2. FINANCE COMMITTEE (Don Holt, Chair)**

**A. Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable for August 31, 2008.

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 3,344,107.89
Capital Reserve Fund – 22	0.0
Athletic Fund – 29	17,367.47
Capital Projects Fund-32   2007 GOB	3,319,320.87
Food Service – 51	27,733.49
Trust Fund – 71	7,500.00
Student Activities Fund – 81	16,376.15
Agency Fund – 89	7,555.22
<b>TOTAL</b>	<b>\$ 6,739,961.09</b>

- B. Treasurer's Report**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer's Report submitted for August 31, 2008.
- C. Schedule of Investments**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments for the month ending August 31, 2008.
- D. Resignation of Treasurer**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the resignation of Donna Mann as School Board Treasurer, effective September 5, 2008.
- E. Resignation of Secretary**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the resignation of Paul DeAngelo as Board Secretary effective September 6, 2008.
- F. Appointment of Interim Treasurer**  
**RECOMMENDED MOTION:** That the Board of School Directors approves Paul DeAngelo as Interim School Board Treasurer, effective September 6, 2008, until the employment of the Superintendent's Secretary and as per PA School Code, Section 404.
- G. Appointment of Secretary**  
**RECOMMENDED MOTION:** That the Board of School Directors approves Kenneth D. Lupold as School Board Secretary, effective September 6, 2008, for the remainder of Paul DeAngelo's term, to June 30, 2009, as per PA School Code, Section 404.
- H. Disabled Veterans Tax Exemption-The County of Chester**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the tax relief for Parcel Number 1610-00320000, due to Disabled Veterans Tax Exemption.
- I. The County of Chester - Mobile Home**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the removal of liens for the mobile home removed (as requested by the Tax Claim Bureau).
- J. Superintendent's Contract Addendum No. 3**  
**RECOMMENDED MOTION:** That the Board of School Directors approves Addendum No. 3 to Superintendent Como's Current Contract retroactive to June 1, 2008, as presented by the Solicitor, as revised.
- |   |
|---|
| Superintendent's Contract<br>Addendum No. 3<br>Approved<br>Vote: 7-1-0<br>Opposed: Brownfield |
|---|
- Motion: Robert Knecht      Second: Paul Johnson      Vote: 7-1-0
- K. Special Education Settlement Agreement**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Special Education Settlement Agreement and Release for Student 2008-09 No.1, as presented by the Solicitor. (*Enclosure*)

**L. Human Resources**

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. NON-CERTIFIED

- 1) Mann, Donna, Confidential Secretary to the Superintendent. Letter Dated: 8/25/08. Reason: Personal. Effective: 9/5/08.

b. CATA

- 1) Brown, Anthony, Mathematics Teacher for the Coatesville Area High School Campus 9/10 Center. Letter Dated: 8/25/08. Reason: Personal. Effective: 8/22/08.
- 2) Nelson, Megan, LTS 5<sup>th</sup> Grade Teacher for the Rainbow Elementary School. Letter Dated: 9/4/08. Reason: Personal. Effective: 60 days or sooner from 9/18/08.
- 3) Stuart, Lisa, Librarian for the Rainbow Elementary School. Letter Dated: 9/2/08. Reason: Personal. Effective: 9/22/08.

c. CATSS

- 1) Bowden, Rhonda, Clerical Aide for the Benner Education Services Center. Letter Dated: 9/3/08. Reason: Personal. Effective: 9/3/08.
- 2) Dorsheimer, Emily, 2 hr. Cafeteria/Playground Aide for the East Fallowfield Elementary School. Letter Dated: 9/3/08. Reason: Personal. Effective: 9/3/08.
- 3) Fox, James, 2 hr. Cafeteria/Playground Aide for the East Fallowfield Elementary School. Letter Dated: 9/12/08. Reason: Personal. Effective: 9/2/08.
- 4) Harvey, Jason, 6.5 hr. Special Education Classroom Aide for the Gordon Education Center. Letter Dated: 8/29/08. Reason: Personal. Effective: 8/29/08.
- 5) Jones, Rita, 2 hr. Cafeteria/Playground Aide for the Reeceville Elementary School. Letter Dated: 9/8/08. Reason: Personal. Effective: 9/2/08.
- 6) Melendez, Marta, 6.5 hr. Special Education One-on-One Aide for the Coatesville Area High School Campus 9/10 Center. Letter Dated: 9/4/08. Reason: Personal. Effective: 9/12/08.

- 7) Willett, Adam, 6.5 hr. Special Education Classroom Aide for the Coatesville Area High School Campus 9/10 Center. Letter Dated: 8/20/08. Reason: Personal. Effective: 8/20/08.

d. EXTRA DUTY

- 1) Buohl, Kathleen, 5<sup>th</sup> Grade Chairperson for the East Fallowfield Elementary School. Letter Dated: 8/21/08. Reason: Personal. Effective: 8/21/08.
- 2) Carlin, Daniel, 8<sup>th</sup> Grade Boys' Head Soccer Coach for the North Brandywine Middle School. Letter Dated: 8/28/08. Reason: Personal. Effective: 8/28/08.
- 3) Carlino, Tricia, Newspaper Club Advisor for the South Brandywine Middle School. Letter Dated: 9/5/08. Reason: Personal. Effective: 9/5/08.
- 4) Dougherty, Jim, Basketball Club for the Friendship Elementary School. Letter Dated: 9/12/08. Reason: Personal. Effective: 9/12/08.
- 5) Durbano, Mary Jo, Co-Department Head of Special Education for the Coatesville Area Senior High School Campus. Letter Dated: 8/25/08. Reason: Personal. Effective: 8/25/08.
- 6) Gellner, Jonah, Girls' 8<sup>th</sup> Grade Soccer Coach for the Scott Middle School. Letter Dated: 9/17/08. Reason: Personal. Effective: 9/17/08.
- 7) Guiseppe, Mary Beth, 2<sup>nd</sup> Grade Level Chairperson for the Reeceville Elementary School. Letter Dated: 8/26/08. Reason: Change of Grade Level. Effective: 8/26/08.
- 8) Lilienfeld, Keith, Boys' 7<sup>th</sup> Grade Football Coach for the Scott Middle School. Letter Dated: 8/26/08. Reason: Personal. Effective: 8/26/08.
- 9) Neff, Mark, Boys' 7<sup>th</sup> Grade Baseball Coach for the South Brandywine Middle School. Letter Dated: 9/6/08. Reason: Personal. Effective: 9/6/08.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

- 1) Handel, Patricia, Librarian for the Rainbow Elementary School. Posted: 9/4/08 (Stuart). Salary: \$47,200. Temporary Professional Contract. Degree: BA-Education, Boston College; MS-Education, University of Pennsylvania – Library Science K-12. Years of Exp.: 3. Effective: 9/19/08. SP4: Approved.

- 2) Jeffery, Jennifer, LTS Librarian for the Coatesville Area Senior High School. Posted: 8/5/08 (Tierl). Salary: \$48,600. Substitute Temporary Contract. Degree: MA – Education, Chatham College; MA – Library Science, Clarion University. Years of Exp.: 4. Effective: 9/29/08. SP4: Approved.
- 3) Mees, Shirl, Special Education Teacher for the North Brandywine Middle School. Posted: 8/19/08 (Trecker). Salary: \$41,400. Temporary Professional Contract. Degree: BA – Education, K-12 Special Education Certification, West Chester University. Years of Exp.: 1. Effective: 8/27/08. SP4: Approved.
- 4) Strauber, Christopher, LTS 5<sup>th</sup> Grade Elementary Teacher for the Rainbow Elementary School. Posted: 9/8/08 (Nelson/Henicle). Salary: \$41,400. Substitute Temporary Contract. Degree: BS-Elementary Education, Clarion University of Pennsylvania. Years of Exp.: 1. Effective: 9/17/08. SP4: Approved.
- 5) Taylor, Doreen L., Certified School Nurse for the Coatesville Area High School Campus – 9/10 Center. Posted: 8/20/08 (Michell). Salary: \$44,400. Temporary Professional Contract. Degree: BS – Nursing, West Chester University. Years of Exp.: 3. Effective: 11/18/08. SP4: Pending.

c. CATSS

- 1) Breisblatt, Deborah, Special Education Clerical Aide for the Benner Administration Building. Posted: 9/5/08 (Stephens/Bowden). Salary: \$12.50/hr. Effective: 9/2/08. SP4: Pending.
- 2) Chiccino, Julie, 2 hr. Cafeteria/Playground Aide for the King’s Highway Elementary School. Posted: 6/12/07 (Fling). Salary: \$9.50/hr. Effective: 9/2/08. SP4: Pending.
- 3) Faust, Cortina, 6.5 hr. Special Education Classroom Aide for the Coatesville Area High School Campus – 9/10 Center. Posted: 9/3/08 (Willett). Salary: \$12.50/hr. Effective: 9/24/08. SP4: Pending.
- 4) Hudgins, Patrisha, 6.5 hr. One-on-One Aide for the Coatesville Area High School Campus - 9/10 Center. Posted: 8/22/08 (Phillips). Salary: \$12.50/hr. Effective: 9/2/08. SP4: Pending.
- 5) Hunt, Delois, 6.5 hr. One-on-One Aide for the Coatesville Area High School Campus 9/10 Center. Posted: 8/1/08 (Wasilesky). Salary: \$12.50/hr. Effective: 9/2/08. SP4: Pending.
- 6) Stevens, Donna J., Substitute Instructional Aide for the Coatesville Area School District 9/10 Center. Salary: \$10.50/hr. Effective: 9/22/08. SP4: Pending.
- 7) Watson, Kim, 3.5 hr. Cafeteria Aide for the Coatesville Area Senior High School. Posted: 8/12/08 (Gibbs). Salary: \$9.50/hr. Effective: 9/2/08. SP4: Approved.

- 8) Walker, Kyle, 6.5 hr. Special Education One-on-One Aide for the Coatesville Area High School Campus 9/10 Center. Posted: 8/1/08 (Duncan). Salary: \$12.50/hr. Effective: 9/15/08 . SP4: Pending.
- 9) Williams, Carol, 2 hr. Cafeteria/Playground Aide for the East Fallowfield Elementary School. Posted: 3/28/08 (Hyden). Salary: \$9.50/hr. Effective: 9/2/08. SP4: Pending.

d. FEDERATION

- 1) Delanoy, Mary-Jo, 3.0 Hour General Utility Worker for the North Brandywine Middle School. Posted: 2/13/08 (Falcone). Salary: \$13.56/hr. during probationary period, \$13.76 after 90 day probationary period. Effective: 9/24/08. SP4: Approved.
- 2) Fernandez, Victor, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 9/24/08. SP4: Approved.
- 3) Grant, Anne, Substitute General Utility Worker for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 9/24/08. SP4: Pending.
- 3) Guie, Linda, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 9/24/08. SP4: Staff.
- 4) Hawa, Judi, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 9/24/08. SP4: Staff.
- 5) Mitchell, Valiree, Substitute General Utility Worker for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 9/24/08. SP4: Pending.
- 6) Ortiz, Juan, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 9/24/08. SP4: Approved.

e. EXTRA DUTY

- 1) Boyd, Phil, 7<sup>th</sup> Grade Football Coach for the Scott Middle School. Posted: 8/26/08 (Lillienfeld). Salary: \$2,044. Effective: 2008 – 2009 School Year. SP4: Pending.
- 2) Dougherty, Jr., James, Girls' 7<sup>th</sup> Grade Soccer Coach for the South Brandywine Middle School. Posted: 8/12/08 (Pearson). Salary: \$1,400. Effective: 2008 – 2009 School Year. SP4: Staff.
- 3) Foster, Mike, Boys' 8<sup>th</sup> Grade Soccer Coach for the North Brandywine Middle School. Posted: 9/3/08 (Carlin). Salary: \$2,000. Effective: 2008 – 2009 School Year. SP4: Staff.
- 4) Guisepppe, Mary Beth, 3<sup>rd</sup> Grade Level Chairperson for the Reeceville Elementary School. Posted: 8/12/08 (Cloud). Salary: \$1,275. Effective: 2008 – 2009 School Year. SP4: Staff.



- 5) Ingram, Tom, Boys' Indoor Track Assistant Coach for the Coatesville Area High School Campus. Posted: 6/3/08 (Reinstated). Salary: \$2,990. Effective: 2008 – 2009 School Year. SP4: Staff.
- 6) MacNamara, Joseph, Boys' 7<sup>th</sup> Grade Soccer Coach for the North Brandywine Middle School. Posted: 6/3/08 (Foster). Salary: \$1,400. Effective: 2008 – 2009 School Year. SP4: Staff.
- 7) Mathisen, Denise, Substitute Safety Patrol Advisor for the Rainbow Elementary School (Henicle). Salary: \$700. Effective: 2008 – 2009 School Year. SP4: Staff.
- 8) Merkel, Carol, Girls' 8<sup>th</sup> Grade Field Hockey Coach for the North Brandywine Middle School. Posted: 2/13/08 (Kinsey). Salary: \$1,680. Effective: 2008 – 2009 School Year. SP4: Staff.
- 9) Neff, Carolyn, Girls' Assistant Field Hockey Coach for the Coatesville Area High School Campus. Posted: 8/6/08 (Pinnix). Salary: \$2,184. Effective: 2008 – 2009 School Year. SP4: Staff.
- 10) Neubauer, Jaelyn, Girls' Indoor Track Assistant Coach for the Coatesville Area High School Campus. Posted: 6/3/08 (Reinstated). Salary: \$2,691. Effective: 2008 – 2009 School Year. SP4: Staff.
- 11) Pavlick, Elizabeth, Family & Consumer Science Department Head for the Coatesville Area Senior High School. Posted: 8/15/08 (Primanti). Salary: \$1,800. Effective: 2008 -2009 School Year. SP4: Staff.
- 12) Phoenix, Jahmal, 8<sup>th</sup> Grade Football Coach for the Scott Middle School. Posted: 8/12/08 (Hovis). Salary: \$2,555. Effective: 2008 – 2009 School Year. SP4: Staff.
- 13) Co-Special Education Department Head(s) for the Coatesville Area High School Campus. Posted: 8/5/08 (Tatum/Durbano). Salary: \$1,850. Effective: 2008 – 2009 School Year. SP4: Staff.

Danielle DiNicola & Carlene Stover

- 14) Wood, Lisa, Girls' Assistant Basketball Coach for the Coatesville Area High School Campus. Posted: 4/28/08 (Sherriff). Salary: \$3,052. Effective: 2008 – 2009 School Year. SP4: Staff.
- 15) Mentors for the Coatesville Area School District. Salary: \$1,000.00. If Mentor is assigned two teachers, the salary for mentoring the additional teacher is \$500.00. One-half (½) pay will be provided if only one (1) semester is served as a mentor.

**Mentor**

**New Teacher**

**EAST FALLOWFIELD**

Nina Petro (1<sup>st</sup> half of year only)

Jessica Stein

**REECEVILLE**

Mary Beth Guiseppe  
Barbara Hanson

Valerie Neff  
Ashley Oliver

**GORDON EDUCATION CENTER**

Linda Mitchell

Sarah Lowes

**NORTH BRANDYWINE**

Nancy Young

Shirl Mees

**SCOTT**

John Barnes (1<sup>st</sup> half of year only)

Shannon King

- 16) 4Sight Scoring Grant Funded Personnel for the Coatesville Area School District.  
Posted: 8/28/08. Salary: \$31.00/hr. Effective: 2008 – 2009 School Year.  
SP4: Staff.

**CALN**

Timothy Long  
Susan Ross

Courtney Shagren  
Jennifer Stanley

Jamie Schuler  
Amy Summa

**EAST FALLOWFIELD**

Nancy Martin

John Wagner

**FRIENDSHIP**

Denise Bivens

Cara Mayan

Kim Stracinski

**KING'S HIGHWAY**

Nichol Buckwash

Julie Regenski

Nancy Ritchie

**RAINBOW**

Ellen Berger  
Kristen Harlan

Dana Disands  
Judy Palmer

**REECEVILLE**

Karen Bendowski

Barbara March

Marianne Viscomi

**SCOTT**

Jillian Abgarian  
Margie Gunlefinger  
Fran Rodkey

John Barnes  
Shannon King  
Pam Shuman

Kathy Barnes  
Brian Riker

**NORTH BRANDYWINE**

Susan Eastburn	Anjanette Fidanza
Jennifer Riseon	Judy Spahr
Octavia Warren-Ward	Stephanie Waterman
Joyce Wik	

**SOUTH BRANDYWINE**

Stephanie Davis	Kimberly Gredzinski
Pam Nichols	Patricia Kuhn
Karen Smith	Anthony Olseski

**CAMPUS**

Christina Lee	Denim Kurtzhals	Jason Warren
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- 17) Afterschool EAP Grant Funded Tutors for the Caln Elementary School. Posted: 9/3/08. Salary: \$31.00/hr. Effective: 2008 – 2009 School Year. SP4: Staff.

**CALN**

Marissa Cafferky	Gail Carroll	Lisa Guido
Julie Keefer	Melissa Landrum	Timothy Long
Veronica Rainer	Suzanne Resendiz	Courtney Shagren
Alexia Sinton	Jennifer Stanley	Amy Summa
Rebecca Walker	Shawn Wright	Sharon Yoder
Heather Yore		

- 18) Toth, Tiffany, Afterschool EAP Grant Funded Tutor for the Caln Elementary School. Posted: 9/3/08. Salary: \$31.00/hr. Effective: 2008 – 2009 School Year. SP4: Pending.
- 19) Lamond, Lois, Afterschool EAP Grant Funded Lead Tutor for Caln Elementary School. Posted: 9/3/08. Salary: \$31.00/hr. Effective: 2008 – 2009 School Year. SP4: Staff.
- 20) Afterschool EAP Grant Funded Tutors for the Coatesville Area School District. Posted: 9/3/08. Salary: \$31.00/hr. Effective: 2008 – 2009 School Year. SP4: Staff.

**EAST FALLOWFIELD**

Sharon Apichella	Kathleen Barker	Barbara Everhart
Barbara Fleck	Amanda Graves	Maureen Harre
Amelia Liero	Nancy Martin	Heather McBall

**Substitute(s):**

Susan Massaro, Jessica Stein, John Wagner, Debra Johnson-Morse

**FRIENDSHIP**

Denise Bivens	Christine Burnley	Gail Carroll
Stefanie Foreman	Sharon Law	William Leyden
Shawn MacCausland	Cara Mayan	Emily Vogt
Coleen Wesley	<b>Substitute:</b>	Sara Daigle

**KING'S HIGHWAY**

Peter Altland	W. Jesse Chalfant	Dana DiSands
Leila Faust	Tom Hartwell	Deborah McConnell
Maureen Pacana	Maryann Schwab	Tabitha Simmons
Danielle Smith	Linda Wallace	

**REECEVILLE**

Chad Draper	Judy Orr
Carolyn Schroder	Chris Strauber

**NORTH BRANDYWINE**

Susan Eastburn	Anjanette Fidanza
Patricia Fraumeni	Jessica Pitner
Jennifer Riseon	Octavia Warren-Ward
Stephanie Waterman	Joyce Wik

**CAMPUS**

Bryant Chavous	Nicole Hanna	Barbara Hill
Megan Hume	Lynn Mancinelli	Shemica Johnson
Mia Langdale	Christina Lee	Palmira Matos
Jason Powel	Mary Reynolds	Pam Tatum
Mia Waters		

- 21) Afterschool EAP Grant Funded/21<sup>st</sup> Century Teachers & Tutors for the Rainbow Elementary School. Posted: 9/5/08. Salary: \$31.00/hr. Effective: 2008 – 2009 School Year. SP4: Staff.

Barbara Black	Kathleen Elicker	Gail Fulton
Sarah Glah	Amanda Makin	Melissa Murphy
Hagar Nero	Erin Talley	Brian Toth

**Substitute:** April Gallagher

- 22) Afterschool EAP Grant Funded/21<sup>st</sup> Century Teachers & Tutors for the South Brandywine Middle School. Posted: 9/5/08. Salary: \$31.00/hr. Effective: 2008 – 2009 School Year. SP4: Staff.

Jennifer DeNicola	Lisa Doan-Harley
Patricia Miller	Catherine Holdsworth
Megan Batten	James Doutherty
Stephanie Davis	Kimberly Gredzinski
Paul Gluck	Ashley Walters
Karen Smith	Deborah Flad
Denim Kurtzhals	Jason Warren
Phillip Haitz	Gerald McGibboney
Jaclyn Dzedzy	Shelly McAllister
Patrick Hogan	Casey Stackhouse
Aesha McGibboney	Anthony Olseski

- 23) Davis, Brian, Afterschool Grant Funded/21<sup>st</sup> Century Site Base Manager for the Scott Middle School. Posted: 9/8/08. Salary: \$31.00/hr. Effective: 2008 – 2009 School Year. SP4: Staff.
- 24) Froggatt, William, Afterschool Grant Funded/21<sup>st</sup> Century Site Base Manager for the Coatesville High School Campus. Posted: 9/3/08. Salary: \$31.00/hr. Effective: 2008 – 2009 School Year. SP4: Staff.
- 25) Lewis, Pam, Afterschool EAP Grant Funded/21<sup>st</sup> Century Site Base Manager for the Rainbow Elementary School. Posted: 9/5/08. Salary: \$24.00/hr. Effective: 2008 – 2009 School Year. SP4: Staff.
- 26) McConnell, Penny, Afterschool EAP Grant Funded/21<sup>st</sup> Century Lead Tutor for the Rainbow Elementary School. Posted: 9/5/08. Salary: \$31.00/hr. Effective: 2008-2009 School Year. SP4: Staff.
- 27) Reynolds, Helen, Afterschool EAP Grant Funded/21<sup>st</sup> Century Instructional Aide for the Rainbow Elementary School. Posted: 9/5/08. Salary: \$10.50/hr. Effective: 2008 – 2009 School Year. SP4: Staff.
- 28) 21<sup>st</sup> CCLC Grant Funded Afterschool Aide(s) for the Scott Middle School. Posted: 9/8/08. Salary: \$10.50/hr. Effective: 2008 – 2009 School Year. SP4: Staff.

Ann Crutchfield                      Sharon Hunt

- 29) 21<sup>st</sup> CCLC Grant Funded Afterschool Aide(s) for the South Brandywine Middle School. Posted: 9/8/08. Salary: \$10.50/hr. Effective: 2008 – 2009 School Year. SP4: Staff.

Cassandra Holmes                      Alicia Kishbaugh                      Tammie Mull

- 30) EAP Grant Funded Afterschool Aide(s) for the Coatesville Area High School Campus. Posted: 9/15/08. Salary: \$10.50/hr. Effective: 2008 – 2009 School Year. SP4: Staff.

Stacy Andrews                      Carla Harvery  
Jackie Johnson                      Marta Melendez

- 31) Afterschool Grant Funded 21<sup>st</sup> Century Tutoring Teachers for the Scott Middle School. Posted: 9/8/08. Salary: \$31.00/hr. Effective: 2008 – 2009 School Year. SP4: Staff.

John Barnes                      Alex DiGuiseppe                      Kathy Barnes  
Brian Riker                      Margaret Tabakelis                      Doug Stewart

**3. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following new positions:

a. ADMINISTRATION

b. CATA

- 1) Burgess, Teisha, Mathematics Teacher for the Gordon Education Center. Posted: 5/20/08 (New). Salary: \$42,900. Professional Contract. Degree: BS - Elementary Education, West Chester University. Years of Exp.: 4. Effective: 8/25/08. SP4: Pending.
- 2) Gordon, Mary, English Teacher for the Gordon Education Center. Posted: 5/20/08 (New). Salary: \$42,150. Temporary Professional Contract. Degree: BA – English, Immaculata University. Years of Exp.: 2. Effective: 8/18/08. SP4: Pending.
- 3) Harris, Joseph, LTS Special Education Teacher for the Gordon Education Center. Posted: 5/20/08 (New). Salary: \$45,900. Temporary Substitute Contract. Degree: Years of Exp.: 4. Effective: 8/18/08. SP4: Approved.
- 4) Lowes, Sarah, LTS Science Teacher for the Gordon Education Center. Posted: 7/31/08 (New). Salary: \$41,400. Temporary Substitute Contract. Degree: BS – Education, Temple University. Years of Exp.: 1. Effective: 8/28/08. SP4: Approved.
- 5) Neff, Valerie, 3<sup>rd</sup> Grade Teacher for the Reeceville Elementary School. Posted: 8/22/08 (New). Salary: \$41,400. Temporary Professional Contract. Degree: BS – Elementary Education, Elizabethtown College. Years of Exp.: 1. Effective: 8/27/08. SP4: Pending.
- 6) Oliver, Ashley, Kindergarten Teacher for the Reeceville Elementary School. Posted: 8/22/08 (New). Salary: \$41,400. Temporary Professional Contract. Degree: BS – Early Childhood Education, West Chester University. Years of Exp.: 1. Effective: 8/27/08. SP4: Approved

c. CATSS

- 1) Boggs, Tyrone, 6.5 hr. Special Education Classroom Aide for the Gordon Education Center. Posted: 5/20/08 (New). Salary: \$12.50/hr. Effective: 9/10/08. SP4: Pending.
- 2) Cannon III, Carl, 6.5 hr. Special Education One-on-One Aide for the Scott Middle School. Posted: 9/3/08 (New). Salary: \$12.50/hr. Effective: 9/24/08. SP4: Approved.
- 3) Gaffney, Alicia, move from 6.5 hr. One-on-One Special Education Aide for the South Brandywine Middle School to 6.5 hr. One-on-One Special Education Aide for the Caln Elementary School (New). Effective: 9/2/08. SP4: Staff.

- 4) Gerrity, Colleen, 6.5 hr. Kindergarten One-on-One Aide for the Reeceville Elementary School. Posted: 8/22/08 (New). Salary: \$12.50/hr. Effective: 9/2/08. SP4: Pending.
- 5) Hamilton, Camella, 6.5 hr. Special Education Classroom Aide for the Gordon Education Center. Posted: 5/20/08 (New). Salary: \$12.50/hr. Effective: 9/24/08. SP4: Pending.
- 6) Hines, Glen, 6.5 hr. Special Education Classroom Aide for the Gordon Education Center. Posted: 5/20/08 (New). Salary: \$12.50/hr. Effective: 9/9/08. SP4: Pending.
- 7) Jones-Griffith, Felicia, move from 4.75 hr. Instructional Aide for the Gordon Education Center to 6.5 hr. Special Education Classroom Aide for the Gordon Education Center. Posted: 5/20/08 (New). Salary: \$12.50/hr. Effective: 9/2/08. SP4: Staff.
- 8) Knecht, Melissa, 6.5 hr. Special Education Classroom Aide for the Reeceville Elementary School. Posted: 5/20/08 (New). Salary: \$12.50/hr. Effective: 9/2/08. SP4: Pending.
- 9) Legree, Cherlonda, 6.5 hr. Special Education Classroom Aide for the Gordon Education Center. Posted: 5/20/08 (New). Salary: \$12.50/hr. Effective: 9/2/08. SP4: Pending.
- 10) Macolino, Colleen, 6.5 hr. One-on-One Aide for the Friendship Elementary School. Posted: 8/1/08 (New). Salary: \$12.50/hr. Effective: 9/2/08. SP4: Pending.
- 11) Stuart, Todd, 6.5 hr. Special Education Classroom Aide for the Gordon Education Center. Posted: 5/20/08 (New). Salary: \$12.50/hr. Effective: 9/2/08. SP4: Pending.

d. EXTRA DUTY

- 1) O'Malley, Karen, Cross Country Coach for the North Brandywine Middle School. Posted: 6/2/08 (New). Salary: \$1,750. Effective: 2008 – 2009 School Year. SP4: Staff.

4. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Zizza, Sara, Mathematics Teacher for the Coatesville Area Senior High School. Letter Dated: 9/12/08. Reason: FMLA. Effective: 10/6/08 – 12/23/08.

b. CATSS

- 1) Gullap, Patricia, 6.5 hr. Instructional Aide for the Friendship Elementary School. Letter Dated: 6/2/08. Reason: FMLA. Effective: 5/30/08 – 11/12/08.

5. **Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

a. ADMINISTRATION

b. CATA

- 1) Motzer, Edward, move from Math Specialist for the Coatesville Area School District to Mathematics Teacher for the Coatesville Area High School Campus 9/10 Center. Posted: 8/26/08 (Brown). Effective: 2008 – 2009 School Year. SP4: Staff.

c. CATSS

- 1) Brickus, Harlene, move from 2 hr. Playground/Cafeteria Aide and 4.75 Building Instructional Aide for the Friendship Elementary School to 6.5 hr. Special Education One-on-One Aide for the Coatesville Area High School – 9/10 Center. Posted: 9/11/08 (Melendez). Effective: 9/29/08. SP4: Staff.
- 2) Foreman, Susan, move from 6.5 hr. One-on-One Special Education Aide for the Reeceville Elementary School to 6.5 hr. 504 Aide for the Rainbow Elementary School (Herman). Effective: 9/2/08. SP4: Staff.

6. **Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Lang, Claire move from CASD Police Officer 1 @ \$19.00/hr. to CASD Police Officer @ \$23.57/hr. Effective: 9/24/08.
- 2) Wilkes, Dawn Dee, move from General Utility Worker “D” Level @ \$13.76/hr. to General Utility Worker “C” Level @ \$14.00/hr. for the King’s Highway Elementary School. Effective: Retroactive to 9/8/08.

7. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Steven Fitch – 9/23/08  
Emily Vogt – 9/26/08  
Sara Zizza – 10/3/08



**M. PSBA CONFERENCE ATTENDANCE**

**RECOMMENDED MOTION:** That the Board of School Directors approves the attendance of Diane Brownfield at the PSBA Leadership Conference on October 14-17, 2008 in Hershey, Pennsylvania, at the cost of \$770.00.

**3. EDUCATION COMMITTEE (Diane Brownfield, Chair)**

*No motions to approve.*

**4. OPERATIONS COMMITTEE (Laurie Knecht, Chair)**

**A. Awarding of Furniture, Furnishings & Equipment for C. A. S. H.**

**RECOMMENDED MOTION:** That the Board of School Directors approves the awarding of contracts for furniture, furnishings, and equipment for CASH to the lowest responsible bidders as listed. Bids were opened on September 4, 2008, with the following results. Funding will be the CASH Capital Projects (budget was submitted on PlanCon Part G as \$1,872,440).

Contract No. 1 - Residential Equipment and Appliances (Budget - \$65,000)  
No bids received – purchases will be from Joint State Purchasing

Contract No. 2 - Industrial Education Equipment (Budget - \$75,000)  
No bids received – purchases will be from Joint State Purchasing

Contract No. 3 - Musical Education and Specialty Storage (Budget - \$160,000)  
Wenger Corporation                      \$155,177.00

Contract No. 4 - Exercise Equipment (Budget - \$205,000)  
Leisure Fitness, Inc.                      \$193,906.90

Contract No. 5 – three packages (Budget for all three - \$900,000)

Contract No. 5A – Furniture (Offices, Admin., Etc.)  
Officenter, Inc.                      \$242,313.00  
Hertz Furniture Systems              \$270,733.20  
Douron Corporate Furniture          No Bid  
Ergospace Design                      No Bid  
Executive Business Solutions          No Bid  
Transamerican                          No Bid  
Tri-M    No Bid

Contract No. 5B – Furniture (Classroom)  
Hertz Furniture Systems              \$247,299.97  
Douron Corporate Furniture          \$357,137.67  
Officenter, Inc.                          No Bid  
Ergospace Design                      No Bid  
Executive Business Solutions          No Bid  
Transamerican                          No Bid  
Tri-M    No Bid

Contract No. 5C – Furniture (Misc.)		
Hertz Furniture Systems		\$194,034.17
Douron Corporate Furniture	No Bid	
Officenter, Inc.	No Bid	
Ergospace Design	No Bid	
Executive Business Solutions	No Bid	
Transamerican	No Bid	
Tri-M	No Bid	

The difference between the budget of \$1,872,440 and the above totals of \$1,172,731 is \$767,709, which is slated for technology needs (infrastructure, smart boards, computers, etc.).

**B. Awarding of Contract for Building Commissioning for New Rainbow Elementary School and for Coatesville Area Senior High School**

**RECOMMENDED MOTION:** That the Board of School Directors awards the contracts for building commissioning to Foreman Building Commissioning in the amount of \$89,000 for the New Rainbow Elementary School and in the amount of \$109,000 for the Coatesville Area Senior High School, after having received the following Requests for Proposals:

Rainbow:

Foreman Building Commissioning	\$ 89,000
Horizon Engineering Associates LLP	\$109,000
(Approximate cost through former CM)	\$248,692

CASH:

Foreman Building Commissioning	\$109,000
Horizon Engineering Associates LLP	\$232,828
(Approximate cost through former CM)	\$474,212

**C. Reeceville Elementary School Additional Fields and Shed**

**RECOMMENDED MOTION:** That the Board of School Directors approves the installation of a shed and the building of two new athletic fields at Reeceville Elementary School by the Spirit Soccer Club, at no cost to the District.

**5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Robert Knecht, Chair)**

**A. Cheerleaders Booster Club**

**RECOMMENDED MOTION:** That the Board of School Directors approves the establishment of the Coatesville Area School District Cheerleader Booster Club.

**B. Review of New Policy 800 – Record Management – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTIN:** That the Board of School Directors approves the 2<sup>nd</sup> reading of new Policy 800 – Record Management.

**C. Review of New Policy 800.1 - Record Retention – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of new Policy 800.1 – Record Retention.

- D. Review of New Policy 800.2 - Record Destruction – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of new Policy 800.2 – Record Destruction.
- E. Review of Revised Policy 801 - Public Records – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy 801, – Public Records, with fee schedule.
- F. Review of Revised Policy 233 - Suspension and Expulsion – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy 233 - Suspension and Expulsion.
- G. Review of Revised Policy 231 - Social Events and Class Trips – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy 231 - Social Events and Class Trips. (*Enclosure*)

Policy 231-1 <sup>st</sup> Reading Approved Vote: 8-0-0
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Motion: Diane Brownfield      Second: Paul Johnson      Vote: 8-0-0

- H. Foreign Exchange Student**  
**RECOMMENDED MOTION:** That The Board of School Directors approves Ida Sjogren, foreign exchange student from Sweden, to attend school in the Coatesville Area School District during the 2008-2009 school year. (*Enclosure*)

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) *Mary Damiani:*  
Ms. Damiani expressed concerns about the uniform policy, and how it impacts her son, who is in first grade, at Friendship Elementary School. Although her son has been exempt from wearing a uniform to school, Ms. Damiani would like the district to offer an “opt out” option for all parents.

### **ADJOURNMENT**

This meeting was adjourned at 7:52 p.m. on a motion by Diane Brownfield and seconded by Paul Johnson.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Kenneth D. Lupold, School Board Secretary

*If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.*